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Low Level Requirements Document

[PROJECT NAME]

[Business Group/ Sponsor]

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REVISION SUMMARY SHEET

Revision Description	Document No.	Page or Section No.	Date	Changed By	Approved By

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1. Introduction

1.1 Document Purpose

1.1.1 *This document will describe...*

1.1.2 Audience

- *Detail users and the application of this information*

1.1.3 Document Scope

- *Describe the scope of this document.*

1.1.4 Assumptions

- *Detail the assumptions made during requirements activities*

1.1.5 Constraints

- *Detail the constraints to requirements activities or about the solution or development process revealed during requirements activities.*

2. Naming Conventions and Definitions

2.1 Naming Conventions

2.2 Glossary

Term	Definition

2.3 Acronyms

Acronym	Full Terminology
LDAP	Lightweight Directory Access Protocol
PMM	Portfolio Merchandising Management
SME	Subject Matter Expert
TEM	Trade Event Management

3. General Description

3.1 System Definition

3.1.1 System Narrative and/or Context Diagrams

3.1.2 Future State Narrative and /or Context Diagrams

3.1.3 Gap Analysis Summary

4. Requirements

4.1 Business Requirement

4.1.1 Functional Requirements

4.1.1.1 Requirement

4.1.1.2 Data Requirements

4.1.1.2.1 *Inputs*

4.1.1.2.1.1 Detail System Inputs

4.1.1.2.2 *Outputs*

4.1.1.2.2.1 Detail System Outputs

4.1.2 Non-Functional Requirements

4.1.2.1 Requirement

4.1.2.2 Data Requirements

4.1.2.2.1 *Inputs*

4.1.2.2.1.1 Detail System Inputs

4.1.2.2.2 *Outputs*

4.1.2.2.2.1 Detail System Outputs

5. Appendix